



San Diego Mesa College
Academic Senate
October 6, 2014: H117/H118 (3:00PM-4:00PM)
Minutes

PRESENT:

Becca Arnold, Angela Arreaga, Christine Balderas, Jennifer Carmichael, Bill Clary, John Crocitti, Rob Fremland, Veronica Gerace, Lou Ann Gibson, Kimberly Hart, Erika Higginbotham, Laleh Howard, Inna Kanevsky, Terry Kohlenberg, Ken Kuniyuki, Jonathan McLeod, Phyllis Meckstroth, Devin Milner, Dina Miyoshi, Michelle "Toni" Parsons, Ron Ryno, Robert Sanchez, Marilynn Schenk, Leslie Seiger, Shannon Shi, Steven Siegel, Judy Sundayo and guests Barbara Buchanan, Michael Fitzgerald and Chris Sullivan

ABSENT:

Mark Abajian, Kris Clark, Aulani Chun, Leslie Cloud, Jennifer Cost (Excused), Nellie Dougherty (Excused), Sarah Elghraoui, Lupe Gonzalez (Excused), Martina Hesser (Excused), Bill Hoefer (Excused), Guillermo Marrujo, Thekima Mayasa, Francisca Rascon (Proxy to Leticia Lopez), Manuel Velez, Walter "Duane" Wesley and Farshid Zand

I. CALL TO ORDER and Welcome by Academic Senate President Terry Kohlenberg @ 2:24PM.
 (Parliamentarian – Jonathan McLeod)(Timekeeper – Rob Fremland)(Speaker Coordinator – Becca Arnold)

II. APPROVAL OF AGENDA: Approved without changes.

Motion to approve:

M/S

McLeod/Fremland

UNANIMOUS

III. PUBLIC PRESENTATION:

A. Associated Student Government (ASG) Representative: (Senator Angela Arreaga)

1. The ASG held a retreat over the weekend and received the following updates.
 - a. The Prop. S/N construction projects will be complete in spring 2017.
 - b. Over 200 student parking spaces will be restored for spring 2015.
2. The ASG will complete three (3) student surveys.
 - a. Student awareness of the services available to them at San Diego Mesa College.
 - b. The best locations for WIFI access on campus. (Requestors - Faculty & Staff)
 - c. Need for additional bike lockers/racks. (Requestor - The Environmental Stewardship Committee)

B. Classified Senate Representative: (President Angela Liewen) No Report

IV. GUEST:

A. Inna Kanevsky - Academic Affairs Committee Faculty Co-Chair:

Academic Affairs Committee Position Paper 9 - Learning Communities (LCOMs):

1. Inna reported the committee was asked to conduct research to find out if LCOMs would be beneficial for Mesa College Students after the issue arose at a President's Cabinet Retreat last year.
2. The committee looked at paired cohorts.
3. The committee found that gains are generally limited to Basic Skills level courses.
 - a. Hispanic students benefit the most from taking LCOM Basic Skills level courses.
4. Successful LCOM programs require a great deal of financial and human resources.
 - a. LCOMs must be institutionalized in order to be successful.
5. Students report they like the LCOM courses they enrolled in, but do not express interest in enrolling in additional LCOM courses.
6. Mesa College may benefit from LCOMs for First Year Experience (FYE) students.

Motion to accept the document: "The document may inform policy, but it does not form policy". (Jonathan McLeod)

M/S

Seiger/Gibson

Opposed – 2

Gerace

Sundayo

Abstained – 1

L. Lopez

Proxy R. Rascon

V. APPROVAL OF MINUTES: September 22, 2014

Motion to approve:

M/S

McLeod/Fremland

Abstained - 1
Gibson

VI. ROUND TABLE TOPIC:

Senior Contract Faculty Committee Service: Collective Bargaining Agreement (CBA) Requirements?

- A.** Lou Ann Gibson from Consumer and Family Studies reported the Senior Contract Faculty members were told that they must serve on a shared governance committee by their dean.
1. Some Faculty had to change their spring 2015 teaching schedules at a late date in order to comply.
 2. Bill Clary is in Lou Ann's school and reported his department was given a directive to do the same.
 - a. Bill said he asked the dean for a list of committees that qualify, but was told a list is not available.
 - Terry Kohlenberg reported only a partial list of committees is available and the Senate needs to define what a committee is.
 - Inna Kanevsky said a partial list of committees is available on the Mesa College web site and Academic Affairs' subcommittees are listed in the Academic Senate Constitution.
 - Christine Balderas said the same dean gave her department a list of committees that would count.
 3. Jonathan McLeod reported the Faculty CBA does not require Faculty to serve on a shared governance committee and the Senate needs to make sure it is not arbitrary.
 4. Devin Milner said inter-district committees should count.
 5. Becca Arnold and Leslie Seiger said they have not received the same request from their deans.
 6. Laleh Howard said that administration has the right to appoint Faculty to committees and provided a follow up email to support her statement.

VII. OLD BUSINESS:

A. Resolution 14.9.1 – Academic Affairs Committee Constitutional Changes: Chair Inna Kanevsky
(Second Reading)

Membership:

1. Remove the Administrative Co-Chair Position:
 - a. The Vice President of Instruction (VPI) is not available to attend Academic Affairs meetings.
 - b. Jonathan McLeod reported the City and Miramar College Academic Affairs Committees do not have an Administrative Co-Chair.
 - c. The committee will only have a Faculty Chair.
2. Faculty Representatives:
 - a. The committee will maintain its current Faculty membership list and have one representative from each school plus a Counselor and a Librarian in order to maintain the comprehensive nature of its work.
 - The committee will accept additional Faculty representatives from any school after it has filled one Faculty representative position from each school.
3. Administrative Representative:
 - a. The committee is keeping the administrative representative position as part of its membership and hopes the VPI will allow an administrator to serve in the future. (An administrator is not available this semester.)
4. Classified & Student Representatives: The committee will no longer have a classified or student member.

Duties:

1. The committee also updated its duties and the list of its subcommittees.

Motion to approve:

M/S

McLeod/Fremland

Abstain – 1
L. Lopez
Proxy F. Rascon

B. Curriculum and Instructional Council (CIC) Documents: Toni Parsons

1. Distance Education Approval: **There was a sense of the Senate to support the document.**
 - a. Corrected Process/Procedure written jointly by the Vice Presidents of Instruction (VPIs) for Mesa, City and Miramar Colleges is a District Policy and follows Title 5.
 - b. Hybrid Online courses must receive approval by the Curriculum Review Committee (CRC).
 - c. The Distance Education Piece must be on the Course Report in order to have an online portion.
 - d. All courses are articulated separately by Mesa, City and Miramar Colleges, which means each college has to have their own Distance Education Piece.

2. Waivers of Majors Requirements: **There was a sense of the Senate to support the document.**

- a. Written by Duane Short (Miramar College) and removes former Vice Chancellor Lee's directive in May 2014 to cease all Course Waivers and Substitutions.
 - Some rules of Title 5 and the Education Code were broken prior to the former Vice Chancellor's decision.
 - * However, the policy change was not vetted through the Curriculum Instructional Council (CIC), the Mesa, City or Miramar College Academic Senates, or the three college's Curriculum Review Committees (CRCs).
 - There are legitimate cases where students should receive course waivers and substitutions.
 - * Discipline Faculty must review each student's case individually.

C. Black Studies – Official Discipline Designation: Black Studies Chair Thekima Mayasa (Absent Today)

1. Thekima will provide updates regarding Minimum Qualification (MQs) later this semester.
2. The department title will be African American Studies.

IX. SENATE EXECUTIVE REPORTS:

A. President - Elect: (Rob Fremland)

1. Rob asked the committee chairs to send him specific information when they need committee members.
2. Committee on Elections:
 - a. Erika Higginbotham is stepping down, but she will provide training for the incoming Chair.

B. Secretary: (Becca Arnold) No Report

C. Treasurer: (Ken Kuniyuki)

1. The Senate has awarded \$500.00 to "Mesa Visions".

D. Senator at Large #1: (Position is Vacant)

E. Senator at Large #2: (Position is Vacant)

F. President: (Terry Kohlenberg)

1. Senator at Large Vacancies:
 - a. Leslie Seiger (Biology Chair) has been appointed Senator at Large #1.
2. Terry attended a luncheon for California Community College State Chancellor Bryce Harris.
 - a. Dr. Harris spoke about student access and success, and making more classes available to students.
 - b. Dr. Harris has converted to being a supporter of offering baccalaureate degrees at California Community Colleges, which is supported by Chancellor Constance Carroll.
3. Faculty Hiring Prioritization Committee (FHPC):
 - a. There is a proposal to add 10 Faculty members.
 - b. Vice President McGrath has not indicated how many administrative representatives will be added.
4. Student Success Act Funds:
 - a. Funds will be made available for student completions. (Certificates & Degrees)
 - Jonathan MacLeod reported the "Score Card" will be required by the Department of Education and student completions will be tied to employment.
5. Communication Studies Associate Degree for Transfer (ADT):
 - a. Terry reported San Diego State University (SDSU) will only accept transferring students for Communication Studies who completed the ADT for Communication Studies.

X. COMMITTEE REPORTS:**A. Academic Affairs:** (Co-Chair Inna Kanevsky)

1. The committee needs Faculty representatives from Arts & Languages, Business & Technology and Counseling.

B. Professional Development Committee (PDC): (Chair Lupe Gonzalez) No Report**C. Committee of Chairs (COC):** (Chair of Chairs Jennifer Cost) No Report**D. Curriculum Review Committee (CRC):** (Co-Chair Toni Parsons)

1. Toni has updated the Six-Year Review Report.
 - a. A report was given to Acting Dean Madeleine Hinkes, the School Deans and Chair of Chairs Jennifer Cost.
 - b. Please report any errors to Toni.
3. Course lists for certificates and associates degrees must be cleaned up and inactive courses deactivated.
4. All revisions to programs must be approved at the state level.
5. The catalog revision deadline is now December 4, 2014.

E. Program Review Committee (PRC): (Co-Chair Dina Miyoshi)

1. The Program Review Steering Committee has 18 members (9 are Faculty).
2. The Program Review website contains more detailed information about the process.
3. This year is a comprehensive year and the next two years are update years.
4. All Program Review Lead Writers should have already made contact with their Liaisons.
 - a. October 31st is the recommended draft submission deadline.
 - b. The final draft is due on January 30th.
5. This is the first comprehensive year in TaskStream.
6. Training on Program Review, Student Learning Outcomes, Faculty Hiring Priorities, Classified Hiring Priorities and Budget and Allocation Recommendations requests continues to be available.

F. Basic Skills Committee (BSC): (Coordinator Chris Sullivan)

Motion to move the agenda item up to immediately following the "Round Table":

M/S Fremland/Parsons

UNANIMOUS

1. The Basic Skills Report:

- a. There have been modest gains and some losses.

Motion to accept the report: "The document does not form policy, but can inform policy." (Jonathan McLeod)

M/S McLeod/Higginbotham

UNANIMOUS

2. Basic Skills Classrooms:

- a. There will be seven (7) total bungalows dedicated to Basic Skills classes including the T1/T2/T3 and four bungalows that were originally in the Modular Village.
 - All seven classrooms will have smart classroom equipment.

XI. Announcements:**A.** Leticia Lopez reported San Diego Mesa College was recently awarded \$290,000.00 4-year grant by the USDA-NIFA-HSI (National Institute of Food and Agriculture, Hispanic Serving Institution) for a project titled "STEM Engagement for the Enrichment of Diverse Students (SEEDS) Scholars Program".

1. "SEEDS has been designed to specifically increase the number of Hispanic students pursuing future graduate degrees in STEM fields (science, technology, engineering, and math) by providing them with a firm foundation of advanced knowledge and skills beginning with their first two years in college."

B. The next Academic Senate meeting is scheduled for October 20, 2014 in H117/H118 @ 2:15PM.**C.** The next Committee of Chairs (COC) meeting is scheduled for October 8, 2014 in H117/H118 @ 2:15PM.**XII. ADJOURNMENT @ 3:59PM.**

Submitted by Sue Saetia

Approved by the Senate: October 20, 2014 (The votes are delineated below)

AYES	
Becca Arnold	Thekima Mayasa
Jennifer Carmichael	Jonathan McLeod
Aulani Chun	Phyllis Meckstroth
Leslie Cloud	Devin Milner
Jennifer Cost	Dina Miyoshi
Nellie Dougherty	Toni Parsons
Sarah Elghraoui	Ron Ryno
Rob Fremland	Robert Sanchez
Lou Ann Gibson	Marilynn Schenk
Lupe Gonzalez	Leslie Seiger
Martina Hesser	Shannon Shi
Erika Higginbotham	Steven Siegel
Bill Hoefer	Judy Sundayo
Inna Kanevsky	George Svoboda
Terry Kohlenberg	Duane Wesley
Ken Kuniyuki	Akunna Winston

OPPOSED
0

ABSTAINED
Guillermo Marrujo