

# Tips to Succeed at Mesa College

The info below will help you stay ahead of the game  
and steer you towards success

## Important Deadlines for Primary 16 week-session (January 23-May 19, 2012)

Feb. 3	Last day to receive an add code, last day to process and pay for add codes, and last day to drop a class with no "W" recorded
Feb. 6	Last day to drop and be eligible for a refund of enrollment fees
Feb. 27	Last day to sign up for pass/no pass grade option
Mar. 30	Withdrawal deadline - No drops after this date!

## Reg-e Online Registration

Visit the Reg-e online registration website by going to <http://studentweb.sdccd.edu/reg-e>. This is one of the most important sites you will use as a student at Mesa College.

Through Reg-e you can:

- Add/drop a class
- View class schedule
- Purchase your books
- Purchase parking permit
- View Financial aid status
- View your placement

## Important Numbers

Accounting MV-17	619-388-2704
Admissions MV-11	619-388-2682
Bookstore H-109	619-388-2714
Counseling MV-27	619-388-2672
DSPS I3-101	619-388-2780
EOPS I3-201	619-388-2706
Financial Aid I3-100	619-388-2817
Testing MV-20	619-388-2718

## Parking and Permits

Parking permits can be purchased through Reg-e or in the Accounting Office in MV-17. Permits purchased on August 19th and after, will need to be picked up at College Police, Q-100. A Mesa student ID is required to pick-up permits. Permits purchased prior to August 19th will be mailed to students.

### Cost of permits (per semester):

- Automobile - \$35
- Carpool - \$30
- Motorcycle - \$17.50

**Parking permits are  
required starting  
February 6, 2012**

***Arrive to school EARLY! EARLY! EARLY! Parking will be the hardest to find the first two weeks of the semester.***

***Avoid parking Lot #1 during the first two weeks as semester parking may be limited due to the construction. Lots 2 & 3 and the parking structure are good alternatives.***



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## Waitlist, Crashing and Add Codes

- **Waitlist** - a list of people waiting for a seat available in a course. When a class is full, students may place themselves on the waitlist. When you are able to add from the waitlist, you will be sent an email letting you know that you can add the class on Reg-e. It is your responsibility to check your email. Once notified, you will have five (5) business days to add your class.
- **Add Code** - a 6 digit number that you use on Reg-e to add a course you have been waitlisted for and in this instance you will be emailed an add code. If you are crashing a course, you may also be given an add code by a professor. Add codes are to be used immediately.
- **Crashing** - showing up for a class you are not registered for in the hopes of being allowed to register for it. A student may try to add a class by crashing it on or after the first day of class. You must obtain an add code from the professor and process the add code by the add deadline and fees paid in full to be considered officially enrolled.

**NOTE:** "Crashing" a course does not guarantee a seat in the course. Be sure to have a back up plan and be flexible with times - night and weekend courses are less likely to fill up as quickly.

## Student IDs

*You can take your picture for your student ID card and pick it up in the Admissions office (MV-11).*

*Your student ID card can be used to:*

- *Check out materials in LRC*
- *Use computer lab in LRC*
- *Purchase books - If you receive Financial Aid, your money is linked to your Student ID card*

## Visit the Counseling Office to:

- Develop an educational plan
- Identify professional goals
- Discuss academic options
- Discuss personal matters

The counseling office is in Room MV-27 or call 619-388-2672 to schedule an appointment. Drop-in appointments are also available.



## FAQs

**Q. How do I avoid getting on probation or disqualification?**

**A.** Maintain contact with a counselor, communicate with professors, utilize tutorial and other campus resources, earn a 2.0 GPA each semester & overall, and complete at least 60% of coursework attempted.

**Q. Will professors drop me from their course if I stop attending class?**

**A.** Not every professor will drop you for non-attendance. Ultimately, it is YOUR responsibility to drop by the withdrawal deadline or a letter grade will be assigned.

**Q. Is it better to get an unsatisfactory letter grade (D or F) or Withdraw with a "W" recorded on your permanent record?**

**A.** Too many unsatisfactory grades will place you on academic probation while too many W's will place you on lack of progress probation. See a counselor to discuss what would be the best in your situation.

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